

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

APRIL 26

22

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on April 26, 2022 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams (arrived at 8:05 a.m.)

FISCAL OFFICER: (Amanda Childers was absent)

GUEST: Tammy Boggs, Michael Jameson, Brian Elleman, Dave Siebert, Brad Edrington and Mark Ferriell.

The meeting opened with Mr. VanDeGrift leading the Pledge of Allegiance.

The minutes of the meeting held on March 29, 2022 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Michael Jameson, Fire Chief, informed the Board that he was notified by Trent Estes that he would be resigning from his position of EMS Paramedic Full-Time effective April 25, 2022. Mr. Jones made a motion, seconded by Mr. VanDeGrift to accept the resignation of Trent Estes as stated above. All voiced a "YEA" vote and the motion was passed. **Resolution 22-04-12.** (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that there was a house fire in Timbercreek Subdivision that sustained damage of approximately \$250,000.00. The cause is under investigation. Mutual Aid was given by multiple departments. A Monroe firefighter was injured.

Road and Bridge:

Dave Siebert, Road and Bridge Supervisor, informed the Board that the Warren County Engineer's office awarded the salt bid for the 2022-2023 at a price of \$89.05 per ton. The Township used 510 tons this past season. Last year the price was \$73.00 per ton.

Mr. Siebert informed the Board that there will be a meeting May 4th hosted by the Warren County Engineer's office to discuss the Road Construction Standards for subdivision streets. Mr. Sams informed the group that he will participate in the meeting.

Mr. Siebert informed the Board that the Boom Mower, listed on GovDeals had a bid of \$22,000 which was not high enough to clear the reserve bid amount. Additionally, the Jacobson had a bid of \$10,000.00 which was not high enough to clear the reserve bid amount. Mrs. Boggs was authorized to determine if the items were to be relisted or offered to the highest bidder.

Mr. Siebert informed the Board that the Warren County Engineer's Office Annual Resurfacing bid was awarded to the John R. Jurgensen Company. The road resurfacing will include Reclamite road sealant, reflectors and heavy-duty road striping on 1.9 miles of Drake Road. Mr. Siebert requested approval for the 2022 Resurfacing projects and Striping Project in the amount of \$402,979.63. Mr. Sams made a motion, seconded by Mr. Jones to approve the resolution described above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-14.** (A copy of the Resolution is included in the minutes.)

Mr. Siebert informed the Board that the County is waiting on more information from the consultant regarding the Hoffman Avenue swale. There are currently no actions on any changes.

Mr. Siebert informed the Board that the last resident removed pipe from their ditch in the Estates of Keever Creek.

Administration:

Tammy Boggs, Township Administrator, requested authorization to amend Resolution 03-12-20 to change GovDeals listings to be a minimum of ten days and if necessary will repost for seven days. Mr. Sams made a motion, seconded by Mr. Jones to approve the amendment of Resolution 03-12-20 to allow GovDeals listings to be a minimum of ten days and if necessary will repost for seven days. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-09.** (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the trustees that repairs on twenty bay doors at Station 32 which include replacing the weather stripping at the cost of \$5,727.60 from AE Doors would take two and a half days to complete. The Trustees decided to table this topic until a later date.

Mrs. Boggs requested ratification for a letter of support for the Countryside YMCA to Congressman Chabot for the Community Project Funding. Mr. Jones made a motion, seconded by Mr. Sams to subsequently approve the letter of support for the Countryside YMCA to Congressman Chabot for the Community Project Funding. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested authorization to rescind Resolution 22-03-08 regarding the Natural Gas Aggregation Agreement due to issues with the current rates available. Mr. Sams made a motion, seconded by Mr. Jones to rescind Resolution 22-03-08 as described above. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-10**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested authorization to accept a natural gas aggregation rate that is below the current Duke Energy Ohio gas cost recovery rate and authorize Tammy Boggs to sign the agreement. The term for the agreement is not to exceed twenty-four months. Mr. Sams made a motion, seconded by Mr. Jones to approve acceptance of a natural gas aggregation rate that is below the current Duke Energy Ohio gas cost recovery rate and authorize Tammy Boggs to sign the agreement. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-11**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$2,668.20. The purchases are \$224.41 from Home Depot, \$1,984.00 from Buy Door Hardware, \$187.93 from Amazon, \$172.12 from Sam's Club and \$99.74 from Fleet Pride. Mr. Sams made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$2,668.20. All present voiced a "YEA" vote and the motion was passed with **Resolution 22-04-13**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding Wooded Creek Section Two Revision 1 replat of lots 8A and 9A for review. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding Shaker Run Section 8 Phase B. The Township Fire Chief requested temporary turn arounds, no trees between the sidewalk and the street and no parking on the hydrant side. The Trustees had no additional comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that Warren County Regional Planning sent a letter regarding the Majors at Shaker Run Section One, Easement Plat Amended for review. The Trustees had no comments or concerns. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs requested authorization to list items for sale on GovDeals to include telephones, computers, laptops, a server and tables. Mr. Jones made a motion, seconded by Mr. Sams to approve the listing of items for sale on GovDeals as described above. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that she is working with the City of Lebanon regarding a Memorandum of Understanding for an area comprised of State Route 48, Drake Road and Miller Road.

Mrs. Boggs informed the Board that the Community Authority of Union Village will be assessing and submitting Stormwater service payments to the Township. The Warren County Prosecutor's office advises that a letter of confirmation be sent that the Township will only be responsible for Storm Water repairs and maintenance installed in the right of ways.

General Reports:

CORRESPONDENCE:

IN:

- Email regarding street light in Point View Subdivision
- Email from Ms. Fulkerson regarding the status of Hoffmann swale
- Letter from Western Water of Annual Membership Meeting
- Email from Mr. Hill regarding income tax in the township
- Email from Ms. Larrick regarding zoning question
- Email from Mr. Chabot's office regarding community project funding
- Letter from WC Engineer's office regarding walk through for Charleston Place 3rd addition
- Letter from CNSI regarding OWCP programs
- Letter from Mr. Harvey, IAFF regarding meeting
- Email from Ms. Bice regarding zoning question
- Email from WCRPC regarding Majors of Shaker Run Section One Easement Plat Amended
- Email from WCRPC regarding Shaker Run Section 8 Phase B
- Resolution from Warren County Commissioners regarding salt bid to Cargill in the amount of \$89.05 per ton
- Email regarding National Day of Prayer in Warren County

OUT:

- Email to Ms. Fulkerson regarding the status of Hoffmann swale
- Letter of support to The Honorable Steve Chabot on behalf of the Countryside YMCA for FY23 Community Project Funding
- Email to Mr. Hill regarding income tax in the township
- Email to Ms. Larrick regarding zoning question
- Letter to Ms. Carlo regarding access to property regarding emergency vehicles
- Email to Ms. Bice regarding zoning question

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 33881 through 33901 (copy to follow) and Vouchers 381-2022 through 436-2022.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/11/22	4/14/22	389-2022	CIGNA	2191-299-0000	\$104.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/22	4/14/22	390-2022	HNB-ECHO	2191-299-0000	\$117.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/22	4/14/22	391-2022	AETNA	2191-299-0000	\$463.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/22	4/14/22	392-2022	UNITED HEALTHCARE	2191-299-0000	\$605.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/22	4/14/22	393-2022	ANTHEM BLUE	2191-299-0000	\$665.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/22	4/14/22	394-2022	ANTHEM BLUE	2191-299-0000	\$1,663.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/11/22	4/14/22	395-2022	AETNA	2191-299-0000	\$1,779.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/12/22	4/14/22	396-2022	HBPIIL	2191-299-0000	\$210.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/12/22	4/14/22	397-2022	AETNA	2191-299-0000	\$398.10	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/12/22	4/14/22	398-2022	NATIONWIDE	2191-299-0000	\$664.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/22	4/14/22	399-2022	AETNA	2191-299-0000	\$83.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/22	4/14/22	400-2022	AETNA BETTER HEALTH	2191-299-0000	\$97.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/22	4/14/22	401-2022	CGS	2191-299-0000	\$407.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/13/22	4/14/22	402-2022	AETNA	2191-299-0000	\$446.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$7,707.52	
4/1/22	4/14/22	403-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$866.93	MOTOR VEHICLE LICENSE TAX 2021 EXCESS IRP
					\$866.93	
4/13/22	4/14/22	404-2022	WARREN COUNTY AUDITOR, MATT NOLAN	2031-101-0000	\$1,482,913.76	FEBRUARY 2022 1ST HALF SETTLEMENT TAX YEAR 2021 (DIRECT DEPOSIT)
					\$1,482,913.76	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss EMS Personnel matters pursuant to ORC 121.22 (G) (1) at 9:07 a.m. The

motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Jones "YEA" Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:29 a.m.

Mr. Jones made a motion, seconded by Mr. Sams to approve the hiring of six full time EMS Personnel. All present voiced a "YEA" vote and the motion was passed.

Mr. Jones made a motion, seconded by Mr. Sams to approve the Design Bid Build process to remodel Station 31 and proceed with the maximum expense to be \$800,000.00. All present voiced a "YEA" vote and the motion was passed.

There being no further business, Mr. Sams made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for May 9, 2022 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 22-04-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AMEND RESOLUTION 03-12-20
TO DISPOSE OF SURPLUS PERSONAL
PROPERTY BY INTERNET AUCTION**

WHEREAS, the Board of Trustees Turtlecreek Township, Warren County, Ohio have deemed all items will be auctioned on the Internet per Resolution 03-12-20; and;

WHEREAS, Resolution 03-12-20 will be amended that all items will be listed for a minimum of ten (10) days and if necessary, will repost for seven (7) days; and

WHEREAS, GovDeals will collect all proceeds due Turtlecreek Township and will remit the proceeds less the GovDeals fees; and

WHEREAS, GovDeals will charge the winning bidder a "Buyer's Premium", therefore, Turtlecreek Township is not allowed to charge the winning bidder an additional "Buyer's Premium; and

WHEREAS, the Board of Trustees Turtlecreek Township, Warren County, Ohio will follow the Financial Settlement Services Addendum with GovDeals.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees Turtlecreek Township, Warren County, Ohio approve the amendment to Resolution 03-12-20.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of April, 2022

Signed: _____ "YEA"
 _____ "YEA"
 _____ "YEA"
 Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-04-10
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 22-03-08 regarding the Natural Gas Aggregation Agreement.

Resolution was initiated by Mr. Sams and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of April, 2022

Signed: _____ " YEA"
 _____ " YEA"
 _____ " YEA"
 Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-04-11
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS, ADMINISTRATOR
 TO SIGN THE NATURAL GAS AGREEMENT**

WHEREAS, the Turtlecreek Township Board of Trustees has entered into an aggregation program for Turtlecreek Township; and

WHEREAS, the Turtlecreek Township Board of Trustees are required to sign a Natural Gas Agreement; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Tammy Boggs, Administrator to enter into a Natural Gas Aggregation Agreement with a natural gas supplier recommended by Energy Alliances, Inc., the communities energy aggregation consultant, provided that the accepted aggregation rate is below the current Duke Energy Ohio gas cost recovery rate at the time of execution for a term not to exceed twenty-four (24) months.

THEREFORE, by motion of Mr. Sams and seconded by Mr. Jones the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day April, 2022

Signed: _____ " YEA"
 _____ "YEA"
 _____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 22-04-12
 TURTLECREEK TOWNSHIP
 WARREN COUNTY, OHIO**

**RESIGNATION FOR TRENT ESTES, EMS PARAMEDIC FULL-TIME,
 EFFECTIVE APRIL 25, 2022**

WHEREAS, Chief Jameson was notified by Trent Estes that he would be resigning from his position of EMS Paramedic Full-Time with Turtlecreek Township; and

WHEREAS, the effective date of the resignation will be April 25, 2022; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby accepts the resignation of Trent Estes, effective April 25, 2022.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of April, 2022

Signed: _____ "YEA"
 _____ "YEA"
 _____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
 WARREN COUNTY, OHIO**

Resolution Number: 22-04-13 Date of Resolution: April 26, 2022

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. VanDeGrift	YEA
Mr. Jones	YEA
Mr. Sams	YEA

Resolution adopted this 26th day of April, 2022.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 22-04-14
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**2022 Warren County Engineer's Annual Resurfacing with
John R. Jurgensen Company**

WHEREAS, Turtlecreek Township desires to participate in the 2022 Resurfacing Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for resurfacing; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Warren County Engineer's Office for the 2022 Resurfacing and Striping Project for the 2022 construction season; and

WHEREAS, the bid for the resurfacing project has been received from John R. Jurgensen Company. The bid was \$402,979.63 for the annual resurfacing and the Warren County Engineer's office accepted the bid; now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to paid to John R. Jurgensen Company the amount of \$402,979.63 for the 2022 annual resurfacing project for Turtlecreek Township,

Mr. Sams moved for adoption of the foregoing resolution, begin seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Sams	"YEA"

Resolution adopted this 26th day of April, 2022.

Turtlecreek Township

_____ Chief Fiscal Officer

End of Minutes.